



CITY CLERK
ORIGINAL

C-10349
10/14/2015

Confidentiality Agreement for Subject Matter Experts

I understand that the contents of the selection and examination process and all related materials and information, are *highly* confidential. These materials are copyrighted by CWH Research, Inc. All testing materials are proprietary trade secrets and protected work product and not available to anyone for review at any time other than for development and administration of the testing process. Therefore, prior to and as a condition of my participation as a Subject Matter Expert, I agree that:

- I will not disclose to anyone whatsoever the contents of the examination or information and discussions related to the development of the process or exam. Inasmuch as components of this examination could be used on future examinations, I agree not to disclose any relevant information, including questions and answers, to any party at any time, prior to, during, or after the examination date.
- I recognize that all instructions, test content, scoring keys, and all other materials and information related to the examination process are copyrighted and protected by law. I shall neither make use of, nor disclose to third parties, any material related to the examination process, unless prior consent in writing is given by an officer of CWH Research, Inc. I further agree that I will notify anyone to whom I may give these materials that they are copyrighted and protected by law, and may not be disseminated without written permission from CWH Research, Inc.
- I understand that disclosure by me of any information regarding the selection process and examination could result in disciplinary action taken against me by the Department and/or legal action taken against me by CWH Research, Inc.

I have read, understand, and agree to uphold this confidentiality agreement throughout this examination process and at all times before and after the testing process.

Signature: _____

Date: _____

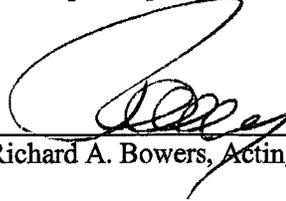
Printed Name: _____

Rank: _____

Department: _____

Serving as SME for: _____

CITY OF GLENDALE, an Arizona
municipal corporation



Richard A. Bowers, Acting City Manager

ATTEST:


Pamela Hanna, City Clerk (SEAL)

APPROVED AS TO FORM:


Michael D. Bailey, City Attorney