

**CITY CLERK  
ORIGINAL**

**C-10419  
11/09/2015**

**R**

**RENAISSANCE\***  
GLENDALE HOTEL & SPA

9495 W. Coyotes Boulevard · Glendale, Arizona 85305  
Sales Office Phone: (480) 518-8050 · Sales Fax: (480) 518-8088

**CATERING SALES AGREEMENT**

Today's Date: October 19, 2015

Sales Contact: Bill Hetu

**ACCOUNT INFORMATION**

**ORGANIZATION: Glendale Fire Department**

**CONTACT: Mr. Ron Hart**

Street Address: 6829 North 58<sup>th</sup> Drive  
City, State: Glendale, AZ  
Postal Code: 85301  
Phone Number: 623-930-4422  
E-mail Address: rhart@glendaleaz.com

**NAME OF EVENT: Annual Awards Reception**

**REFERENCE #: M-4NCSATQ**

**OFFICIAL PROGRAM DATES: Wednesday, November 18, 2015**

Pursuant to this contract, once accepted, Group will hold the following banquet function at the hotel:

Date	Day	Start Time	End Time	Function Type	Setup	# People	Rental	Related Events
11/18/2015	Wed	6:00 PM	9:00 PM	Solana Ballroom ABCD Reception	Crescent Rounds	400	Waived	<i>See green sheet</i> Cocktail Reception

ALL RESERVATIONS AND THIS AGREEMENT are subject to the rules and regulations of Hotel and the following conditions:

**SCHEDULE OF EVENTS**

ALL RESERVATIONS AND THIS AGREEMENT are subject to the rules and regulations of Hotel and the following conditions:

Function room assignments are based on the contracted attendance and food & beverage minimum revenues. Should your attendance or function requirements change the hotel reserves the right to change room assignments.

### **FOOD, BEVERAGE, AND MEETING ROOM ARRANGEMENTS**

Based on the estimated number of guests set forth above, you will be required to spend a minimum of \$5,000.00 in food and hosted beverage charges for the function ("Minimum Anticipated Food and Beverage Revenue"). This Minimum Anticipated Food and Hosted Beverage Revenue does not include taxes or service charge, room rental, labor or audio/visual charges, or any other miscellaneous charges incurred for your event. If your final attendance count should fall below the estimated number of guests listed above, we will be happy to advise you as to alternatives in food and beverage or meeting room space which may provide you with services equivalent in value to the agreed upon Minimum Anticipated Food and Beverage Revenue figures for your function.

Because of the Hotel's large capacity to prepare and serve food, the parties recognize that it is exceptionally unlikely that the Hotel would be able to mitigate any losses caused by underutilization (attrition) or cancellation of the program. The parties agree that prospectively calculating the damages Hotel would suffer as the result of cancellation or attrition would be exceptionally difficult. The amounts due for underutilization or cancellation set forth herein are intended as liquidated damages.

### **ATTRITION / UNDERUTILIZATION POLICY**

Should your event generate less Food and Beverage Revenue (excluding taxes or service, labor or audio/visual charges, or any other miscellaneous charges incurred for your event) than [100]% of the Minimum Anticipated Food and Beverage Revenue, a charge of any deficit (plus taxes and applicable service charges) will be charged to you as room rental.

### **CANCELLATION POLICY**

In the event of a cancellation of your function occurring [0 to 30] days prior to arrival, liquidated damages in the amount of **100% (one hundred percent)** of the Minimum Anticipated Food and Beverage Revenue and meeting room rental will be due, plus applicable taxes and service charges.

In the event of a cancellation of your function occurring [31 to 90] days prior to arrival, liquidated damages in the amount of **80% (eighty percent)** percent of the Minimum Anticipated Food and Beverage Revenue and meeting room rental will be due, plus applicable taxes and service charges.

Written notice of cancellation must be delivered to Hotel and may be made by facsimile or electronic transmission. Cancellation date will be considered the date such notification was received by Hotel. Liquidated damages resulting from cancellation shall be due and payable at the time of cancellation.

### **GUARANTEED ATTENDANCE AND MENU SELECTIONS**

Though this number will not affect the Minimum Anticipated Food and Beverage Revenue figure noted above, the final attendance for your function must be received in writing by the catering/conference services office **NO LATER THAN 12:00PM**, three (3) working days before the date of the function. This will be the number for whom the Hotel will prepare food for the function. The Hotel cannot be responsible for service, accommodations or guaranteeing the same menu items for more than three percent over your guaranteed number of people. If a guarantee is not given to the Hotel by the specified time and date, the original estimated attendance would be considered the final guarantee. Your final menu selections must be made no later than 10 days prior to your arrival.

### **TAXES**

All federal and local taxes are charges related to the services rendered by the Hotel for your function in addition to the prices herein agreed upon, and you agree to pay them in accordance with the payment terms set forth herein.

### **FORCE MAJEURE**

No damages shall be due for a failure of performance due to Acts of God, war, terrorist act, government regulation, riots, disaster or strikes, any one of which make performance impossible, or due to restrictions on commodities or supplies. If, for any reason, the space reserved hereunder is not available for the Event, Hotel may substitute other space, and Group agrees to accept such substitutions. In no event will Hotel be liable for consequential damages of any nature for any reason. Further, if in the event the Hotel shall have any liability to you (whether under this contract or otherwise), the amount of such liability shall not exceed the amount of your deposit, plus fifty percent (50%) of the Minimum Charge.

### **DEPOSIT AND PAYMENT REQUIREMENTS**

A first deposit of 50% of the Minimum Anticipated Food and Beverage Revenue and Room Rental is due when Group signs the contract. Deposit was received on 10.08.2015. Full prepayment for all charges must be received by Hotel no later than [7] days prior to your event, in cash or by certified or bank check. If such payment is not made, Hotel may, at its option, deem the Event to have been canceled by Group, in which case cancellation charges will apply as noted above and the Hotel will retain any deposits on hand and apply them to the cancellation charges. Interest will accrue on any unpaid balance or deposit paid late at the rate of 1.5% per month or 18% per annum. If you wish to pay by credit card, please complete the form emailed to you from Marriott and return it to us.

**The remainder of the estimated bill plus 15% for overages will be charged seven (7) business days (11/09/2015) prior to the event date.**

All advance deposits are non-refundable.

A 23% service charge will be assessed to all of your bills from the Hotel to offset administrative expenses for supervisory, sales and other banquet personnel. This service charge is taxable at 10.2%. On any event where the guaranteed number is less than [20] persons, a \$75.00 labor charge will be added to the Event. In addition, you agree to begin your event promptly at the scheduled time and agree to have your guests, invitees and other persons vacate the designated event space at the closing hour indicated. You further agree to reimburse the Hotel for any overtime wage payments or other expenses incurred by us because of your failure to comply with these regulations.

### **AUDIO-VISUAL REQUIREMENTS**

Hotel works exclusively with PSAV as our audio-visual supplier. A service charge of 23% shall be added to all audio-visual charges. Should Group utilize an outside vendor or its own equipment, (1) any outside vendor must comply with the requirements herein regarding outside contractors; (2) the Hotel's standards must be adhered to as outlined by your Conference Service Manager in an effort to ensure guest safety; and (3) a fee in the amount of \$500.00 per day will be to the group.

### **OUTSIDE CONTRACTORS**

The Hotel offers all services necessary for a successful meeting. However, if Group finds it necessary to use outside services, any companies, firms, agencies, individuals and groups hired by or on behalf of Group shall be subject to prior written approval of the Hotel, and Hotel may have a list of approved contractors. Upon prior reasonable notice to the Hotel from Group, Hotel shall cooperate with such contractors and provide them with facilities at the premises to the extent that the use and occupancy of the facilities by the contractor does not interfere with the use and enjoyment of the Hotel premises by other guests and members of the Hotel. Group's contracts with its contractors will all specify that contractor and the group will indemnify and hold hotel harmless from any and all damages or liabilities which may arise by such Contractors or through their use. Any contracted company working at Hotel is required to carry and maintain workers' compensation insurance in statutory amounts; comprehensive general public liability insurance covering automobile, personal injury and property damage with single limits of not less than one million dollars per person per occurrence. All such policies (except workers' compensation) shall specifically state hotel is named as an additional insured under the above policy. Such insurance shall be primary and not contributory with Hotel. Damage to the Hotel premises by the Group or appointed contractors will be the Group's responsibility. Group will accept full responsibility for any damages resulting from any action or omission of their individual attendees in conjunction with organized group activities. The Hotel reserves the right to advance approval of all specifications, including electrical requirements, form all outside contractors, and to charge a fee for outside services brought into the Hotel. Group bears all responsibility for the payment of any charges incurred at the Hotel by its contractors.

### **INSURANCE AND INDEMNIFICATION**

Hotel and Group each agree to carry and maintain and provide evidence of liability and other insurance in amounts sufficient to provide coverage against any claims arising from any activities arising out of or resulting from the respective obligations pursuant to this contract, amounts not less than \$1,000,000.00 per occurrence. Group's insurance policy shall name the Hotel and John Q. Hammons Hotels Management, LLC as additional insureds JQH – Glendale, AZ Development, LLC d/b/a Renaissance Glendale Hotel, Spa & Conference Center and John Q. Hammons Hotels Management, LLC. Damage to the Hotel premises by the Group or appointed contractors will be the Group's responsibility. Group will accept full responsibility for any damages resulting from any action or omission of their individual attendees in conjunction with organized group activities. The Hotel is not responsible for any loss or damage no matter how caused, to any samples, displays, properties, or personal effects brought into the Hotel, and/or for the loss of equipment, exhibits or other materials left in meeting rooms.

The Hotel reserves the right to approve all outside contractors hired for use by the Group in the Hotel, and may have a list of approved contractors and vendors. The Hotel must be notified in advance of any proposed vendor. The Hotel reserves the right to advance approval of all specifications, including electrical requirements, from all outside contractors, and to charge a fee for outside services brought into the Hotel. The Group and/or outside contractors must provide proof of worker's compensation insurance for employees who will work on Hotel premises and proof of adequate general liability coverage for the Group and/or outside contractors' activities while on Hotel's premises, and must comply with all other similar requirements the Hotel deems appropriate, in its sole discretion, regarding use of function space, facilities and use of Hotel services.

The Group shall indemnify, defend and hold harmless the Hotel and its officers, directors, partners, agents, members and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees (collectively "Claims") arising out of or caused by the Group's negligence and/or its members', agents', employees', independent contractors' or exhibitors' negligence in connection with the use of the Hotel facilities, except to the extent and percentage attributable to the Hotel's negligence. The Group shall not have waived or be deemed to have waived, by reason of this paragraph, any defense which it may have with respect to such claims.

### **EQUAL OPPORTUNITY**

The Equal Opportunity Clauses required by Executive Order 11246, as amended, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. 4212 (formerly 2012), Section 503 of the Rehabilitation Act of 1973, as amended, Executive Order 13201, as amended, and their implementing regulations at 41 CFR Chapter 60 (including 41 CFR 60-1.4, 41 CFR60-250.5, CFR60-300.5 and 41 CFR 60-741.5 respectively) are part of this contract and binding upon the parties, including any Seller, Purchaser, Contractor, Subcontractor, Vendor, or Supplier) unless exempted by rules, regulation or orders of the Secretary of Labor. The parties further agree to adhere to all federal, state and local nondiscrimination laws regarding equal opportunity for all persons without regard to race, color, religion, sex, national origin, disability or veteran's status.

### **HOTEL POLICIES**

#### **Signage:**

Signs and banners are not allowed in the hotel's public areas. In regard to the group's meeting space, all signs must be professionally printed and their placement and posting be pre-approved by the Convention Services Department. Nothing shall be posted, nailed, screwed or otherwise attached to walls, floors, or other parts of the building or furniture. Distribution of gummed stickers or labels is strictly prohibited. If Group desires to hang or adhere posters, banners, flip chart paper or other material in meeting rooms, sleeping rooms or public space, your conference service manager must be notified of this request in advance, and will assist Group with the request in order to avoid damage to rooms, walls, etc. Any damage to Hotel as a result of not having prior approval will be billed to Group.

#### **Placement of tables and use of decorations, props and staging:**

Tables must be located in compliance with the local Fire Department regulations pertaining to mandatory aisles and fire exits. Group is responsible for ensuring that decorations, props, or staging brought into the hotel comply with local fire department regulations. Group may not utilize pyrotechnics.

#### **Auxiliary Aids:**

Group agrees that by 3 weeks prior to the event, it will furnish to hotel a list of any auxiliary aids needed by your attendees in meeting or function space. Group agrees to pay all charges associated with the provision of such aids by Hotel.

#### **Packages:**

Arrangements for delivery of packages should be made through the hotel contact. You must prepay all packages sent to the Hotel.

**Promotional Materials:**

Hotel has the right to review and approve in advance any advertisements or promotional materials in connection with Group function which specifically refers to the Hotel, or uses its name or logo.

**Function Space Assignments:**

The Hotel reserves the right to assign another room for your function in the event the room originally designated for your function shall be unavailable or inappropriate, in the Hotel's sole opinion. In the event of increased costs or unavailability of commodities or menu items, the Hotel may, at its option, make reasonable substitutions in menu items.

**Music:**

Loud music and bands are not allowed in any public areas or meeting rooms during daily business hours. Any use of amplifiers or live music must be approved in advance in writing. We reserve the right to control decibel levels in all areas of the Hotel. You represent and warrant that all copyright and publishing fees for all compositions, materials or arrangements performed or played at your event have been paid in full and you agree to indemnify, defend and hold harmless Hotel and its management company for any and all claims and damages related to the performance of any copyrighted works.

**Group's Materials Brought Into Hotel:**

The Hotel is not responsible for any loss or damage no matter how caused, to any samples, displays, properties, or personal effects brought into the Hotel, and/or for the loss of equipment, exhibits or other materials left in meeting rooms. All displays and/or decorations proposed by Group will be subject to the prior written approval of Hotel in each instance. Any personal property of Group or Group's guests or invitees brought onto Hotel premises and left thereon, either prior to or following the Event, will be at sole risk of the Group and Hotel will not be liable for any loss of or damage to this property for any reason. Group acknowledges that the Hotel does not maintain insurance covering Group's property and that it is the sole responsibility of Group to obtain business interruption, and property damage, and other potentially applicable, insurance covering such losses by Group.

**Compliance with laws and regulations**

Group agrees to conduct the Event in an orderly manner in full compliance with applicable laws, regulations, and Hotel rules. Should Hotel incur any fees or costs associated with Group's compliance with such laws, regulations and rules, Group will be responsible for those fees. Group assumes full responsibility for the conduct of all persons in attendance at the Event and for any damage done to any part of Hotel's premises during any time the premises are under control of Group.

**Security**

If required, at the sole judgment of Hotel, in order to maintain adequate security measures in light of the size and nature of the Event, Group shall provide, at its expense, security personnel for the Event supplied by a reputable licensed guard or security agency doing business in the city or county in which the Hotel is located, which agency shall be subject to the prior approval of Hotel. Security personnel provided by Group shall not carry weapons and are to coordinate with Hotel's regular security force and will concern themselves only with access to the space reserved hereunder (or substituted therefore), restricting their presence to those areas of the Hotel premises.

**AUTHORITY**

The persons signing the agreement on behalf of Hotel and the Group each warrant that they are authorized to make agreements and to bind their principals to this agreement.

**MISCELLANEOUS PROVISIONS**

This contract is made and to be performed in Glendale, Arizona and shall be governed by and construed in accordance with Glendale, Arizona law. By executing this agreement, Group consents to the exercise of personal jurisdiction over it by the courts of the State of Glendale, Arizona, and agrees that all litigation regarding this contract shall be brought and maintained only in the courts of Glendale, Arizona. In the event of litigation arising from or associated with this contract, the parties agree that the prevailing party therein shall recover its attorneys' fees and all litigation expenses, charges and costs incurred therein. This contract is the entire agreement between the parties, superseding all prior proposals both oral and written, negotiations, representations, commitments and other communications between the parties, and may only be supplemented or changed in writing, signed by a representative of the group and the hotel's Director of Sales. No representative of the Hotel has been or is authorized to make any representation, which varies from the express terms of this contract, though this contract may be supplemented or amended in writing. Group may not assign any benefits arising under or associated in any way with this contract without prior written consent of Hotel. No food and/or beverage of any kind will be permitted to be brought into the hotel, or any suite used as a hospitality suite, by the group or any of the group's guests. Additionally, should the Hotel, in its sole discretion, deem collection action necessary, whether prior to, during or subsequent to litigation, the entire cost of collection, including attorneys' fees, costs, shall be paid by Group. This contract shall be deemed accepted only after it has been signed by a representative of the group and thereafter signed by a representative of the hotel. Acceptance may be made by facsimile transmission and this contract may be executed in one or more counterparts, each of which when fully executed, shall be deemed to be an original, and all of which shall be deemed to be the same agreement.

This contract shall be deemed accepted only after it has been signed by a representative of the Group and thereafter signed by a representative of the hotel.

Client Name 3  
By: \_\_\_\_\_  
Name: Thomas F. Duorsig  
Title: Interim Assistant City Manager

Date: 11-9-15

Renaissance Glendale Hotel & Spa  
By: [Signature]

Date: 11-5-15

Bill Hetu  
Director of Catering

**ATTEST:**  
[Signature]  
City Clerk

Approved as to form

[Signature]  
City Attorney

\* as noted on green sheet

Safety Hand Rail for Staging Waiver of Liability

**NOTICE: The Hotel recommends the usage of safety hand rails for staging during events at the Hotel. By voluntarily signing this waiver, Group assumes the risk in the event of bodily injury or death as a result of the failure to use safety hand rails on the staging during its event at the Hotel.**

Glendale Fire Department, (hereinafter referred to as "Group"), will conduct meetings and/or event(s) at the Renaissance Glendale Hotel, Spa & Conference Center (hereinafter referred to as "Hotel"). The date of the event is Wednesday November 18, 2015.

Group understands that there are certain risks, including the possibility of serious bodily injury or death, when not using properly installed safety hand rails for the staging provided for Group's event. These risks have been fully explained to Ron Hart, Group Representative, and Representative understands the risks.

Group fully assumes responsibility for the risks involved in not using safety hand rails and Group and Group's Representative will use their best judgment while utilizing the staging for their events.

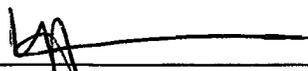
Group and Group Representative hereby waive and release JQH – Glendale, AZ Development, LLC d/b/a Renaissance Glendale Hotel, Spa & Conference Center and John Q. Hammons Hotels Management, LLC, its agents, employees, franchisors, and affiliates ("Released Parties") from any claim for personal injury, property damage, or death that may arise from the use of staging without hand safety rails.

By signing this Waiver, Group certifies that it has insurance to cover the event to be conducted by Group at the Hotel and/or Conference Center during the dates of the event and agrees to provide the Hotel with a Certificate of Insurance which reflects commercial general liability insurance with a minimum limit of One Million Dollars (\$1,000,000) per occurrence. Said Certificate shall name the Released Parties as additional insureds. Group agrees to indemnify and hold harmless the Released Parties from all damages and expenses (including attorneys' fees and expenses) arising out of any claims for personal injury or death due to the failure to use of staging without hand safety rails at Group's event.

The Group Representative represents and warrants that he/she is authorized by the Group to sign this Waiver on behalf of the Group.

Dated 11-5-15

Glendale Fire Department

By   
Group Representative

Terry Garrison, Fire Chief  
Printed Name Representative/Title

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Address of Group

JQH – GLENDALE, AZ DEVELOPMENT, LLC

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d/b/a Renaissance Glendale Hotel, Spa &  
Conference Center

By: BABA 11-5-15  
General Manager

# CERTIFICATE OF INSURANCE

ISSUE DATE (MM/DD/YY)  
7/1/2015

**PRODUCER**  
**ALLIANT INSURANCE SERVICES, INC.**  
 P O. Box 6450  
 Newport Beach, CA 92658-6450  
 License No 0C36861  
 Ph (949) 756-0271 / Fax (949) 756-2713

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

### COMPANIES AFFORDING COVERAGE

**INSURED**  
 CITY OF GLENDALE, AZ  
 5850 W GLENDALE AVE, SUITE B56  
 GLENDALE AZ 85301

COMPANY LETTER	A	TECHNOLOGY INSURANCE COMPANY
COMPANY LETTER	B	SAFETY NATIONAL CASUALTY CORP.
COMPANY LETTER	C	
COMPANY LETTER	D	
COMPANY LETTER	E	

### COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSION AND CONDITIONS OF SUCH POLICIES LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	<b>GENERAL LIABILITY</b>	TPP1014257 04	07/01/2015	07/01/2016	GENERAL AGGREGATE \$10,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Subject to \$1,000,000 SIR			PRODUCTS-COMP/OP AGG. \$10,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> OWNER S & CONTRACTOR S PROT.				PERSONAL & ADV INJURY \$10 000 000
	<input checked="" type="checkbox"/> Public Entity E&O	\$10 000 000 E&O Aggregate			EACH OCCURRENCE \$10,000,000
A	<b>AUTOMOBILE LIABILITY</b>	TPP1014257 04	07/01/2015	07/01/2016	COMBINED SINGLE LIMIT \$10 000 000
	<input checked="" type="checkbox"/> ANY AUTO	SUBJECT TO \$1 000 000 SIR			BODILY INJURY (Per person)
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE
<input checked="" type="checkbox"/> HIRED AUTOS					
<input checked="" type="checkbox"/> NON-OWNED AUTOS					
<input type="checkbox"/> GARAGE LIABILITY					
	<b>EXCESS LIABILITY</b>				EACH OCCURRENCE
	<input type="checkbox"/> UMBRELLA FORM				AGGREGATE
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM				SELF INSURED RETENTION
B	<b>WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY</b>	SP4053430	07/01/2015	07/01/2016	<input checked="" type="checkbox"/> STATUTORY LIMITS
		SUBJECT TO \$800 000			EACH ACCIDENT \$1,000,000
		RETENTION			DISEASE-POLICY LIMIT \$1,000,000
	<b>OTHER</b>				DISEASE-EACH EMPLOYEE \$1,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS ISSUED FOR PURPOSES OF EVIDENCING COVERAGE

**SUBJECT TO POLICY TERMS, CONDITIONS AND EXCLUSIONS**

### CERTIFICATE HOLDER

EVIDENCE OF INSURANCE  
 C/O CITY OF GLENDALE AZ  
 5850 W GLENDALE AVE STE. B56  
 GLENDALE AZ 85301

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS

AUTHORIZED REPRESENTATIVE





# Human Resources & Risk Management

## Memorandum

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TO: July 1, 2015

FROM: Dianne Shoemake, Risk Manager

SUBJECT: City of Glendale Self-Insured Liability

The City of Glendale self-insures its general and automobile liabilities for the first \$1,000,000 for each occurrence. In addition, the Worker's Compensation and Employer's Liability is self-insured for the first \$800,000. In order to protect the City against catastrophic losses, the City purchases excess insurance as referenced on the attached Certificate of Insurance.

Please contact Risk Management at 623-930-2856 if you have any questions regarding our insurance coverage's.