

CITY CLERK
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12/15/2011

ED BEASLEY
CITY MANAGER

December 15, 2011

Via Electronic & US Mail

Mr. Stewart Van Scoyoc
Van Scoyoc Associates, INC.
101 Constitution Avenue NW, Suite 600
Washington, DC 20001

Dear Stewart:

Please accept this letter as written confirmation regarding extending the professional services agreement with Van Scoyoc and Associates, Inc. Pursuant to the Memorandum of Agreement, I am exercising my option to extend our contract for a period of twelve additional months. Effective January 1, 2012 through December 31, 2012, the City and Van Scoyoc and Associates have agreed to reduce the monthly fee paid to Van Scoyoc and Associates by 10%.

The services provided by your firm have been a tremendous asset to the City of Glendale and I look forward to the continuation of this relationship.

Sincerely,

Ed Beasley
City Manager

EB/ah