



**Intergovernmental Agreement
CONTRACT AMENDMENT**

<p>1 CONTRACTOR (Name and address)</p> <p>City of Glendale 5850 W. Glendale Ave. Glendale, Arizona 85301</p>	<p>2 CONTRACT ID NUMBER</p> <p>DE111089001</p> <hr/> <p>3 AMENDMENT NUMBER</p> <p>Ten (10)</p>
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4 THE PARTIES AGREE TO THE FOLLOWING AMENDMENT

Pursuant to the Terms and Conditions, Amendments or Modifications section, the purpose of this amendment is to

Funding for the contract period July 1, 2013 through June 30, 2014:

The reimbursement ceiling for the service Case Management is increased from \$890,428 to \$940,922 This is an increase of \$50,494

The reimbursement ceiling for the service Community Services is decreased from \$183,552 to \$170,572 This is a decrease of \$12,980

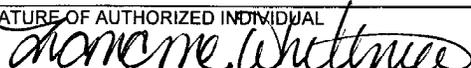
The cumulative reimbursement ceiling for the contract period July 1, 2010 through June 30, 2015 is \$4,888,268

Therefore, the Itemized Service Budget for the services of Case Management (Attachment A) and Community Services (Attachment B) are revised and attached

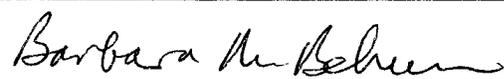
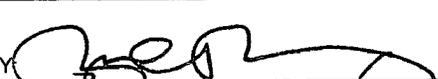
Delete and Replace:

The Background Checks for Employment through Central Registry section located in the DES Special Terms and Conditions is replaced in its entirety with the following, effective immediately.

5 EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OR AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT

<p>6</p> <p>ARIZONA DEPARTMENT OF ECONOMIC SECURITY</p>	<p>7 NAME OF CONTRACTOR</p> <p>City of Glendale</p>
<p>SIGNATURE OF AUTHORIZED INDIVIDUAL</p> 	<p>SIGNATURE OF AUTHORIZED INDIVIDUAL</p> 
<p>TYPED NAME</p> <p>Francine Whittington</p>	<p>TYPED NAME</p> <p>Brenda S. Fischer</p>
<p>TITLE</p> <p>Manager – Contract Administration Unit</p>	<p>TITLE</p> <p>City Manager</p>
<p>DATE</p> <p>12/19/13</p>	<p>DATE</p> <p>12/4/13</p>

IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY

<p>ARIZONA ATTORNEY GENERAL'S OFFICE</p>	
<p>BY </p>	<p>BY </p>
<p>ASSISTANT ATTORNEY GENERAL</p>	<p>PUBLIC AGENCY LEGAL COUNSEL</p>
<p>DATE</p> <p>12/17/13</p>	<p>DATE</p> <p>12/3/13</p>

ATTEST:



City Clerk

16.0 Background Checks for Employment through the Central Registry

If providing direct services to children or vulnerable adults, the following shall apply.

- 16.1 The provision of A.R.S 8-804 (as may be amended) are hereby incorporated in its entirety as provisions of this Contract
- 16.2 The Department will conduct Central Registry Background Checks and will use the information contained in the Central Registry as a factor to determine qualifications for positions that provide direct service to children or vulnerable adults for
- 1 Any person who applies for a contract with this State and that person's employees,
 2. All employees of a contractor,
 - 3 A subcontractor of a contractor and the subcontractor's employees, and
 - 4 Prospective employees of the contractor or subcontractor at the request of the prospective employer
- 16.3 Volunteers who provide direct services to children or vulnerable adults shall have a Central Registry Background Check which is to be used as a factor to determine qualifications for volunteer positions.
- 16.4
1. A person who is disqualified because of a Central Registry Background Check may apply to the Board of Fingerprinting for a Central Registry exception pursuant to A.R.S § 41-619.57. A person who is granted a Central Registry exception pursuant to A.R.S § 41-619.57 is not entitled to a contract, employment, licensure, certification or other benefit because the person has been granted a Central Registry exception
 - 2 Before being employed or volunteering in a position that provides direct services to children or vulnerable adults, persons shall certify on forms that are provided by the Department whether an allegation of abuse or neglect was made against them and was substantiated. The completed forms are to be maintained as confidential
- 16.5 A person awaiting receipt of the Central Registry Background Check may provide direct services to ADES clients after completion and submittal of the Direct Service Position certification form if the certification states.
1. The person is not currently the subject of an investigation of child abuse or neglect in Arizona or another state or jurisdiction, and
 - 2 The person has not been the subject of an investigation of child abuse or neglect in Arizona, or another state or jurisdiction, which resulted in a substantiated finding
- The Certification for Direct Service Position is located at <https://www.azdes.gov/InternetFiles/InternetProgrammaticForms/doc/ACY-1287AFORFF.doc>
- 16.6 If the Central Registry Background Check specifies any disqualifying act and the person does not have a Central Registry exception, the person shall be prohibited from providing direct services to ADES clients.
- 16.7 The Contractor shall maintain the Central Registry Background Check results and any related forms or documents in a confidential file for five (5) years after termination of the Contract. The Request for Search of Central Registry for Background is located at <https://www.azdes.gov/opac>

Scope of Work, section 10 3.7, is replaced in its entirety with the following, effective October 1, 2013, complete the Self-Sufficiency Matrix for all case managed households in which a member of the household is 18 to 59 years of age, not disabled and not a full-time student, and is

- Unemployed and seeking earned income, or
- Employed and seeking to reduce barriers to maintain earned income, or
- Employed and seeking increased earned income and/or employment benefits

The results of the Self-Sufficiency Matrix shall be reported in Results Oriented Management and Accountability (ROMA), National Performance Indicators (NPI's), goal one

ITEMIZED SERVICE BUDGET

Attachment A

CONTRACT SERVICE: Case Management (CMG-CAP) **Agency:** City of Glendale-Community Action Program
Contract Period: 07/01/2013 - 06/30/2014

1. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE COST	DES COST
1	1 00	Community Eligibility	\$58,629	\$58,629	\$58,629
1	1 00	Community Eligibility	\$32,286	\$32,286	\$32,286
1	1 00	Community Eligibility	\$31,364	\$31,364	\$31,364
TOTAL PERSONNEL				\$122,279	\$122,279

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	TOTAL COST	DES COST
Various fringe benefits	(Average 44 5448% of \$122,279)	\$54,469	\$45,000
TOTAL EMPLOYEE RELATED EXPENSES		\$54,469	\$45,000

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Security Service Charges	In-House Security-CAP Not being charged at time	\$0	\$0
Temporary Employment Charges	Temp staff support with outside vendor	\$32,166	\$32,166
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		\$32,166	\$32,166

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
Motor Pool Vehicles	CAP Estimated miles/yr = \$2,570 (Motor Pool is not being charged at this time)	\$0	\$0
TOTAL TRAVEL		\$0	\$0

5. SPACE

ITEM	BASIS	TOTAL COST	DES COST
Office Space	Rent, Electricity, Refuse - \$3,321 50/mo x 12 mos	\$39,858	\$0
TOTAL SPACE		\$39,858	\$0

6. EQUIPMENT

ITEM	BASIS	TOTAL COST	DES COST
Computer Charges	P/C Tech Replacement	\$2,519	\$0
TOTAL EQUIPMENT		\$2,519	\$0

7. MATERIALS AND SUPPLIES

ITEM	BASIS	TOTAL COST	DES COST
General Office Supplies	\$196 33/month 12 mos	\$2,356	\$1,000
Postage/Duplicating	\$70/month 12 mos	\$840	\$485
TOTAL MATERIALS AND SUPPLIES		\$3,196	\$1,485

8. OPERATING SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Member Dues	ACAA Annual Membership \$400 & ACAA Conference \$165 x 6	\$1,390	\$1,390
Telephone/Qwest Charges	\$613/month 12 mos	\$7,356	\$0
Cell Phone Charges	\$45/month 12 mos	\$540	\$0
Insurance Fire & Liability	\$29 58/month 12 mos	\$355	\$0
TOTAL OPERATING EXPENSES		\$9,641	\$1,390

9		<u>INDIRECT COSTS</u>		TOTAL	DES
	ITEM	BASIS		COST	COST
	N/A			\$0.00	\$0.00
TOTAL INDIRECT COSTS				\$0	\$0

10.	SUBTOTAL ADMIN COST			\$264,128	\$202,320
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11.		<u>VOUCHERS</u>		TOTAL	DES
	ITEM			COST	COST
	TANF			\$45,000	\$45,000
	LIHEAP			\$692,021	\$692,021
	LIHCON			\$0	\$0
	LLVG			\$0	\$0
	NHN			\$1,581	\$1,581
	City of Glendale-ESG/CDBG			\$150,000	\$0
	ACAA			\$92,357	\$0
TOTAL VOUCHERS				\$980,959	\$738,602

12.	TOTAL SERVICE COST/DES TOTAL COST:			\$1,245,087	\$940,922
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<u>REVENUE SOURCES:</u>		
DES - DAAS	\$940,922	\$940,922
ACAA	\$92,357	
City of Glendale	\$61,808	
City of Glendale ESG/CDBG	\$150,000	
TOTAL REVENUE:	\$1,245,087	\$940,922

9 <u>INDIRECT COSTS</u>				
	ITEM	BASIS	TOTAL COST	DES COST
	N/A		\$0.00	\$0.00
TOTAL INDIRECT COSTS			\$0	\$0

10.	SUBTOTAL ADMIN COST		\$185,139	\$170,572
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11. <u>VOUCHERS</u>				
	ITEM		TOTAL COST	DES COST
	N/A		\$0	\$0
TOTAL VOUCHERS			\$0	\$0

12.	TOTAL SERVICE COST/DES TOTAL COST:		\$185,139	\$170,572
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<u>REVENUE SOURCES:</u>			
	DES - DAAS	\$170,572	\$170,572
	City of Glendale	\$14,567	

TOTAL REVENUE:	\$185,139	\$170,572
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ITEMIZED SERVICE BUDGET

Attachment B

CONTRACT SERVICE: Community Services (CSV-CAP)

Agency: City of Glendale Community Action Program

Contract Period: 07/01/2013 - 06/30/2014

1. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE COST	DES COST
1	1 00	CAP Administrator	\$74,605	\$74,605	\$74,605
1	1 00	Management Assistant	\$40,594	\$40,594	\$40,594
1	0 50	Community Eligibility Re	\$16,392	\$16,392	\$16,392
TOTAL PERSONNEL				\$131,591	\$131,591

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	TOTAL COST	DES COST
Various fringe benefits	(Average 37 0717% of \$131,591)	\$48,783	\$34,216
TOTAL EMPLOYEE RELATED EXPENSES		\$48,783	\$34,216

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Temporary Employment Charges	Temporary staff support with outside vendor	\$2,765	\$2,765
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		\$2,765	\$2,765

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL TRAVEL		\$0	\$0

5. SPACE

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL SPACE		\$0	\$0

6. EQUIPMENT

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL EQUIPMENT		\$0	\$0

7. MATERIALS AND SUPPLIES

ITEM	BASIS	TOTAL COST	DES COST
General Office Supplies	\$166 66/month 12 mos	\$2,000	\$2,000
TOTAL MATERIALS AND SUPPLIES		\$2,000	\$2,000

8. OPERATING SERVICES

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL OPERATING EXPENSES		\$0	\$0