



PLANNING
Development Services Department

Date Stamp

APPLICATION SUBMITTAL CHECKLIST for Annexation

Case Number: AN

I acknowledge that the City of Glendale requires the following items be submitted before my application can be processed. I understand that Planning will not accept my application unless all of the following items are included in the submittal package.

- | | | Required | | |
|----|--------------------------|--------------------------|----|---|
| | | Yes | No | |
| 1. | <input type="checkbox"/> | <input type="checkbox"/> | | Completed Master Application |
| 2. | <input type="checkbox"/> | <input type="checkbox"/> | | Service Request (SR) Number: <u>SR</u> |
| 3. | <input type="checkbox"/> | <input type="checkbox"/> | | Applicant's Signature on Master Application |
| 4. | <input type="checkbox"/> | <input type="checkbox"/> | | Exhibit Map Highlighting Parcels Proposed for Annexation* |
| 5. | <input type="checkbox"/> | <input type="checkbox"/> | | Project Narrative |
| 6. | <input type="checkbox"/> | <input type="checkbox"/> | | Copy of Deed/Title (including Legal Description) |

*** FOLD ALL PLANS MARKED WITH AN * TO 9" X 12"**

Signature Printed Name

Company Date

If you have questions regarding the items on this checklist, contact your project planner.

Project Planner Phone

Email Address

Revised: 08/12/15