



Utility, Rent & Mortgage Payment Assistance Application Event



The City of Glendale Community Services Department - CAP Office
Is offering assistance to qualifying Glendale residents.

**Glendale City Hall - Council Chambers (First Floor)
5850 W Glendale Avenue • Glendale, AZ 85301**

Tuesday, JUNE 19, 2018 from 10 a.m. to 7 p.m.

OR

Saturday, JUNE 23, 2018 from 10 a.m. to 3 p.m.

Applications for assistance will be accepted both days on a FIRST COME, FIRST SERVED basis from Glendale residents ONLY. Residents will be provided a number in order of their place in line. Numbers will be distributed according to funding and staff availability. A number is not a guarantee of assistance. Residents with numbers will be interviewed over the course of the day. **If you or any member of your household has received utility assistance from any CAP office in the last 12 months, you are not eligible for utility assistance at this time.**

General Program Information you will need to apply:

1. For **Applicant** only: U.S. birth certificate OR U.S. passport OR proof of current legal resident status
2. For **Applicant** only: Photo Identification
3. Social Security Cards for **ALL household members**
4. Birthdate information on an official document for **ALL household members**
5. Current utility bills (SRP, APS, & SWG)-to show 30-day usage; M-Power printout to show past 30-day purchases
6. Government Housing-Housing tenant printout is mandatory if you are under Sec. 8, public housing or subsidized housing
7. Verification of all income received by all household members for the past 30 days from the date of application:

For example:

- *Employment:* Check stubs for last 30 days from day of application
- *DES-* case profile to show the following: family composition/FOOD STAMPS/CASH benefits
- *Child Support-* child support print-out from superior court or child support enforcement (ATLAS); If not court ordered a notarized statement from the parent providing the support
- *Social Security benefits-* current award letters for present year
- *VA/Pension benefits-* current award letter for present year
- *Unemployment benefits-* Unemployment printout to show 30 days income
- *Self employed-* Proof of ledgers/notarized statements
- *School Pell Grants/Scholarships-* award letter showing total pell grant/proof of books/tuition paid

If household is zero income, you must provide proof of the last day worked, last day paid and amount of final gross paycheck on company letterhead for the last working adult in the household. You must also provide how the household has been surviving on zero income

This program is funded by the State Department of Economic Security; Department of Housing and Urban Development HUD/Community Development Block Grant CDBG and Emergency Solutions Grant, based on funding availability.

For more information call Community Services - Community Action Program at 623 930-2854.

♿ For special accommodations, please contact CAP at 623-930-2854. Hearing impaired persons may use the Arizona Relay Service by dialing 711.

Asistencia en español: Para que le interpreten la solicitud en español, por favor de hablar al 623 930-2854.

City of Glendale • Community Services • Community Action Program

5850 West Glendale Avenue, Suite B51 • Glendale, Arizona 85301 • Phone (623) 930-2854 • Fax (623) 930-2141