

**CITY OF GLENDALE  
CITIZEN BICYCLE ADVISORY COMMITTEE  
MONDAY, MARCH 6, 2017 – 6:30 P.M.  
BASEMENT MEETING ROOM B3 – CITY HALL  
5850 W. GLENDALE AVENUE, GLENDALE, ARIZONA 85301**

**I. CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Chair Larry Flatau with the following Committee-members present: Michael Scanlon, Kolby Waters, Chris Fundis, Michael Osborn, and Marie Nesfield.

Also present was City Staff: Purab Adabala, Transportation Analyst; Patrick Sage, Transportation Planner; Stephanie Stearns, Transportation Planner

Committee-members Absent: Vice Chair Pratcher (excused)

**II. APPROVAL OF MINUTES**

**Committee-member Scanlon motioned to approve the February 6, 2017 meeting minutes with the following change on Page 3: “Officer Andy Lines” to “Officer Andy Lynes”. Committee-member Waters made the second. The motion carried 6 – 0.**

**III. CALL TO THE PUBLIC**

The floor was opened to comments from the public.

A member from the public stated that he is attending Glendale University, is in attendance to observe the Commission meeting, and had no specific comments.

**IV. CONTINUANCE OR WITHDRAWAL OF ITEMS.**

None.

**V. INTRODUCTION**

All Committee-members and staff introduced themselves. Mr. Adabala introduced Officer Lynes, who gave a briefing on his background and role in the community. Mr. Adabala announced that Ms. Stearns would take on the role of staff liaison to the CBAC over the summer, which would include conducting the CBAC meetings.

**VI. REPORTS FROM OTHER COMMITTEES AND ORGANIZATIONS**

Committee-member Nesfield reported on highlights from the March Glendale Citizens Transportation Oversight Committee (CTOC) as follows:

- Committee-member Nesfield promoted the Glendale Family Bike Ride at the CTOC meeting and encouraged all to attend and to invite others.
- At the CTOC meeting, staff provided an update on the following:
  - Follow-up on end-of-year available budget funds
  - Northern Parkway update - specifically focus on Phase II from Dysart to 111<sup>th</sup> Avenue which needs to be completed by 2025 or federal funding will be lost
  - Proposed fare adjustment for local transportation fares, which are the lowest in the valley and have not been raised for many years.
- Briefing on the Transportation Plan update

Chair Flatau thanked Commissioner Nesfield for the update.

## **VII. GLENDALE TRANSPORTATION PLAN UPDATE**

Mr. Sage presented information on the Glendale Transportation Plan Update, which included the following:

### Moving Glendale Ahead – 2040 – Glendale Transportation Plan – Project Update

- Overview of Chapters
  - Chapter 1: Introduction
  - Chapter 2: Land Use, Population & Employment Trends
  - Chapter 3: Goals, Objectives & Policies
  - Chapter 4: Streets & Highways Elements
  - Chapter 5: Public Transportation Element
  - Chapter 6: Bicycle and Pedestrian Element
  - Chapter 7: Aviation Element
  - Chapter 8: Transportation Systems Management
  - Chapter 9: Financial & Programming Element
- The Plan is guided by the General Plan
- The Plan must be financially balanced
- Unfunded projects will be included as illustrative pending future revenues secured
- Project Status
  - Last update to CBAC November 2016
  - CTOC updated last Thursday
  - Additional technical analysis in progress
    - Intersection Level of Service
  - Continued development of modal objectives
  - Program participation underway for CIP and long-term departmental planning
  - Schedule under re-evaluation
- Bike/Ped Areas of Emphasis
  - Close gaps in the bicycle/pedestrian network
  - Identification of potential bicycle corridors
  - Intermodal connectivity with major trip generators
  - Updating the bicycle facilities inventory from 2015
  - Creating pedestrian facilities inventory

Chair Flatau inquired as to the definition of “trip generators”. Mr. Sage explained that a trip generator is anything that generates a transportation trip, such as an employer, a mall, or downtown Glendale. Chair Flatau asked if staff engaged the trip generators in regards to the Plan update. Mr. Sage replied that staff has held a series of stakeholder interviews with public and private generators and has received beneficial feedback.

Chair Flatau asked if bike corridors are related to the location of trip generators. Mr. Sage replied that they can be or they can be simply for recreation.

Chair Flatau wondered about a bicycle crossing over the railroad tracks at Grand Avenue. Mr. Sage explained that a crossing over the tracks is challenging due to funding, especially in regards to light rail discussion.

Chair Flatau stated that at a recent Councilmember meeting that he attended, a comment was made regarding the differences between the low income and high income areas of Glendale and the need for equitable amenities in both. Mr. Sage commented that there are certain geographical restrictions in the

city in regards to the installation of bicycle corridors, however agreed that the City should strive for balance and keep all areas in mind.

Mr. Adabala noted that staff has identified crossings over the railroad tracks which might be feasible if federal funds can be obtained. Mr. Adabala commented that projects involving crossing over the railroad tracks are multi-million dollar propositions. Mr. Sage stated that these types of projects can be included in the Plan so that if funding should become available, the projects have already been identified.

Mr. Sage stated that staff will provide another update regarding the Transportation Plan within the next month or two.

Mr. Sage distributed a Transportation Plan Update survey to the Commissioners and asked for completion of the hard copy survey or online survey. Mr. Sage stated that public meetings and other outreach opportunities regarding the Transportation Plan Update will be scheduled. Officer Lynes commented that he can publish the link to the online survey and public meeting dates on the Nextdoor website, which is an online information resource for neighborhoods and communities.

Chair Flatau thanked Mr. Sage for the presentation.

#### **VIII. CITIZEN BICYCLE ADVISORY COMMITTEE MISSION STATEMENT**

Mr. Adabala facilitated a discussion on the development of the Citizen Bicycle Advisory Committee mission statement. Mr. Adabala called attention to the three documents in the CBAC packet: the minutes from the November 13, 1989 CBAC meeting which described the Committee functions, the proposed mission statement as drafted by Committee-member Scanlon, and a draft mission statement crafted by Mr. Adabala utilizing and combining portions of the first two documents.

Committee-member Scanlon suggested including the following section from the November 13, 1989 CBAC meeting in the new mission statement: "Providing advice to City staff, Parks and Recreation Advisory Commission, and the City Council establishment of essential policies, rules and regulations relating to the planning, acquisition, operation, use, care, and maintenance of bikeways."

Committee-member Scanlon inquired how the items in the mission statement would be measured and quantified, such as safety numbers and high accident areas. Mr. Sage explained that the mission statement defines the overall mission of the CBAC and the measurable objectives would be part of the Transportation Department Plan. Mr. Adabala announced that staff is compiling data and will present information on bicycle accidents at the April CBAC meeting. Mr. Adabala added that a presentation and discussion on bicycle laws and ordinances will also be on the April CBAC agenda. Officer Lynes announced that he is unable to attend the April CBAC meeting; however, he is available for any questions from the Commissioners via phone or email.

Committee-member Scanlon commented that how the laws, such as the requirement to ride in the street, apply to children or busy streets such as Cactus Road. Committee-member Scanlon added that information on how bicycle rules are enforced should be presented as well. Committee-member Osborn commented that some vehicle drivers do not want bicycles on the streets. Officer Lynes noted that the sidewalks are designed for pedestrians and bicyclists must follow the rules of the road, such as stopping at stop signs and street signals.

Committee-member Osborn suggested a booth or course at the Glendale Family Bike Ride whereby information regarding how and where to ride bikes can be disseminated. Officer Lynes noted that in the past, Valley Metro has created promotions regarding safety, such a bookmark for children to distribute at

schools. Chair Flatau wondered if staff member Dory Ludwig could create a similar educational tool. Mr. Adabala will discuss the suggestion with Ms. Ludwig, adding that staff may create such a tool or use one from another organization. Chair Flatau wondered if one of the Committee-members could attend one of Ms. Ludwig's educational presentations at a school. Mr. Adabala will follow up with Ms. Ludwig on the suggestion.

Committee-member Scanlon wondered if some of the bicycle laws could be re-worded to allow for riding on the sidewalk if a street is dangerous. Officer Lynes replied that this would most likely entail changing state or city code. Officer Lynes explained that the City of Glendale may be using state code for bicycle law. Mr. Adabala noted that the CBAC will have more information at the next CBAC meeting regarding crashes, laws, ordinances which will provide data for discussion and potential recommendation. Officer Lynes commented that, with thanks to the CBAC, a very extensive bicycle law continuing education class was conducted for officers a few years ago. Chair Flatau inquired if the PowerPoint presentation from the class could be sent to the CBAC members. Mr. Adabala relayed that the PowerPoint was from the Coalition for Arizona Bicyclists and he will request the presentation from the organization.

Committee-member Fundis commented that measurements should not be included in the mission statement. Mr. Adabala agreed that the mission statement should remain high level.

Committee-member Scanlon commented that the proposed mission statement appears to be focused on facilities and would like to ensure that the statement from the November 13, 1989 CBAC meeting regarding providing advice would be included. Mr. Adabala will revise the proposed mission statement as requested and email to the Committee-member. Committee-member feedback and comments should be sent to Mr. Adabala only. Mr. Adabala will include the mission statement as an agenda item for the April meeting for additional review and action. If approved by the CBAC, Mr. Adabala will forward the mission statement to the Government Services Committee for review.

Committee-member Scanlon inquired if there was alignment between the proposed CBAC mission statement and the City of Glendale mission statement. Mr. Adabala will request a copy of the City of Glendale mission statement for review, which is currently being updated by an outside consultant. Committee-member Scanlon commented that it would be beneficial to check for alignment or synergy between the two mission statements.

## **IX. FUTURE AGENDA ITEMS**

Mr. Adabala announced the following, upcoming agenda items:

- Bicycle Crash Statistics – Transportation Department
- Bicycle Laws and Ordinances – City Attorney's Office

Committee-member suggestions include the following:

- Information on the right-of-way on mountain trails and equestrian trails
- Enforcement of riding a bicycle on a sidewalk, especially when a street is dangerous
- Specific safety tips for bicycle riders

## **X. OTHER BUSINESS**

Ms. Stearns distributed a spreadsheet comparing the Bicycle Friendly America awards from the League of American Bicyclists received by other valley cities and their respective criteria achievements. Ms. Stearns explained that the spreadsheet is a tool which can be used to help staff measure how the City of Glendale is performing per the necessary criteria for achieving a Bronze, Silver, or Gold award. Ms. Stearns commented that the CBAC has expressed the goal of obtaining a Silver award; however, a gap

exists in currently obtaining a Bronze award at this time. Ms. Stearns stated that after the Transportation Plan update is completed, work will begin on the Bicycle Plan. Ms. Stearns noted that criteria such as percentage of arteriole streets with bike lanes and total bicycle network mileage to total road network mileage are dependent on the feasibility of installing lanes on streets and budget. Mr. Adabala noted that the Transportation Plan update will also look at opportunities for additional bike lanes.

Committee-member Waters commented that he knows a non-profit bike club which could fulfill the Bicycle Friendly America award requirement of the City having a partnership with an active bicycle advocacy group and will send the details to Mr. Adabala. Chair Flatau suggested inviting the group to an upcoming CBAC meeting. Committee-member Waters noted that he has done so in the past and will do so again.

Committee-member Scanlon stated that the spreadsheet is an excellent and honest assessment of how the City stacks up against the Bicycle Friendly America awards.

Chair Flatau suggested including in the spreadsheet if the City's have their own bicycle laws or rely on state law.

Committee-member Fundis wondered if the Gold Award would be achievable. Mr. Adabala replied that the initial focus should be on achieving the Bronze Award and hoped at some point in the future Gold could be achieved.

Chair Flatau noted that he met with Mr. Jack Friedline, Transportation Director, regarding the Bicycle Friendly American application. Chair Flatau stated that, based on the spreadsheet, it does not appear at this time that the City is ready to apply for a designation. Ms. Stearns agreed and stated that the Bicycle Plan should be in place first, which may take from one to two years. Mr. Adabala agreed and stated that over that time, more bike lanes and improvements may be made as well.

Mr. Adabala provided an updated on the Glendale Family Bike Ride submitted by Dory Ludwig, which included the following:

- There are 227 registrations as of today.
- Posters and flyers are being distributed, including to bike shops, City facilities, and businesses. The Commissioners were provided with posters and flyers as well.
- Event promotion:
  - Calendar listings in local publications
  - City Public Relations Officer working with local news
  - Social media
  - City resources and platforms
  - Street pole banners and signs
  - Email blasts
  - Parks and Recreation registration system
  - Library self check-out banner
  - Channel 11 is not involved in the event this year because of the Final Four, however, they will be next year.
- The Mayor will be in attendance.
- Bicyclist Randal McNulty has been contacted regarding the event via Facebook but has not yet responded.
- Staff is looking at April 8, 2018 for next year's Ride; however this will not be confirmed until next month because Sahuaro Ranch Park cannot be booked out more than a year in advance.

- The use of a GoPro during the event is being pursued.
- Establishing a wi-fi hotspot for the event is being pursued.
- Valley Metro's Valley Bike Month April 2017 flyer promotion was distributed to the CBAC. The Glendale Family Bike Ride is included on the flyer.

Mr. Adabala distributed a sign-up sheet for volunteer opportunities at the Glendale Family Bike Ride.

Chair Flatau suggested a "Bike to Work Day", such as held by the City of Peoria.

Mr. Adabala distributed a Committee-member term list.

Chair Flatau opened the floor for Committee-member comment.

Committee-member Osborn complimented the good direction of the Committee and staff.

Committee-member Waters provided information on the Bicycle Recovery Action Team website, where users can post pictures of stolen bicycles, stolen bicycles can be tracked or found, and tips for bicycle theft prevention are posted.

Committee-member Waters asked if the City has a bicycle registration program. Officer Lynes replied in the negative, noting that a program was discussed in the past. Officer Lynes commented on the how his department follows up on a bicycle theft report to find the bicycle and/or catch the criminal. Officer Lynes noted that importance of knowing your bicycle's serial/VIN number for easy identification and proof of ownership.

Officer Lynes encouraged the Committee-members to contact him with any questions or concerns at any time.

#### **XI. NEXT MEETING**

The next regular meeting of the Glendale Citizen Bicycle Advisory Committee will be on Monday, April 3, 2017 at 6:30 p.m., Basement Meeting Room B3, City Hall, 5850 W. Glendale Avenue, Glendale, Arizona, 85301.

#### **XII. ADJOURNMENT**

**Chair Flatau adjourned the meeting at 7:53 p.m.**