

**City of Glendale  
Library Advisory Board Meeting Minutes  
Glendale Public Library, Main Library, Large Meeting Room  
5959 West Brown Street  
Glendale, Arizona 85302**

**Wednesday, September 14, 2016  
6:00pm**

**Call to Order – Chairperson Koory called the meeting to order at approximately 6:00pm.**

**Roll Call**

Board members in Attendance: Board Members Aborne, Ndavu, Hadden, Johnson, Vice Chairperson Collett (arrived at 6:04pm), and Chairperson Koory were present. Board Member Lund was absent and excused. Board Member Kocur was absent.

Staff in Attendance: Michael Beck, Chief Librarian, and Mojgan Vahabzadeh, Public Arts Program Manager, were present from the City of Glendale.

**Approval of Minutes – July 13, 2016**

Chairperson Koory called for a motion to approve the minutes.

Board Member Aborne indicated she was absent and excused for the July 13, 2016 meeting.

Chairperson Koory stated that Board Member Allen was not in attendance as he resigned his position. His name should be removed from items number 1 and 4.

Chairperson Koory stated on page 5, bullet one under Library updates, she asked that "Aside from the IDEA Center," should be removed.

**Board Member Ndavu made a motion to approve the minutes as corrected. Board Member Johnson seconded the motion, which was approved with a vote of 6 to 0.**

**Gallery Glendale Update**

Chairperson Koory called for this item. Ms. Mojgan Vahabzadeh updated the Board regarding the Gallery Glendale at Westgate and potential downtown opportunities for arts-related services and programs in the Murphy Park-Centerline area.

She explained the city has a partnership with The New Westgate LLC, the management company for the entertainment district. The New Westgate allows space at Westgate for the city to showcase art and for cultural programming. This also included the WeeReaders program. Recently, staff was informed that the space has been leased. Although the city needed to move out of the existing space, they were offered another space. However, the spaces that were offered were not 'move-in ready' and needed significant improvements. The City's two-year lease is still in effect, however, in a 'dormant' status until a location is available.

She said the staff is looking around for various locations and brainstorming ideas. She stated she will bring this before the Arts Commission to develop some concepts. She shared some of the ideas with the Library Board.

In order to bring more programming to the downtown area, more funding is needed and there is a new opportunity in place. She explained the process the Arts Commission follows when distributing grant monies.

Board Member Ndavu said it is great to re-invigorate the downtown area.

Ms. Vahabzadeh said the Whitney family has given the city a gift of an art sculpture, which is located at the Main Library. She distributed information to the Board and invited them to attend the dedication scheduled for September 30, 2016.

The Board thanked her for the information she provided.

### **National Library Card Sign-Up Month**

Chairperson Koory called for this item.

Mr. Beck said during September, Glendale Public Libraries will be celebrating Library Card Sign-up month by encouraging everyone to get a free Glendale Library card. Mr. Beck said in addition to the regular library card styles, there are two "Peanuts"-themed Library Card Month library cards that will be offered. He displayed those for the Board. The staff has set a goal of 1500 for new sign ups. Staff recently had an event to sign up city employees.

### **Chief Librarian Update**

Chairperson Koory called for the Chief Librarian Update. Mr. Beck presented information and updated members on current library activities, operations and projects.

LAB Coyotes Appreciation Game – Mr. Beck said once again the Board members, with one guest each, are invited to attend an Arizona Coyotes game. This is a chance for the city to show their appreciation to the Board and Commission volunteers. This year the game will be the Coyotes vs. the Edmonton Oilers scheduled for December 21, 2016 at 7:30 pm.

Heroes Park Branch Library – Mr. Beck said staff is working with the city's Engineering Department regarding the Scope of Work. This is to explain what the staff and design firm would like to see incorporated into the new library. It is in draft stage and will need to be presented to City Council.

Glendale IDEA Center – Mr. Beck said they are hopeful the Center will be ready for use by December 1, 2016. Mr. Michael Schor has done an excellent job establishing the programming of the Center. Staff is gathering estimates to renovate the space for items such as sound proofing, painting, drywall repair, etc.

Library and Technology Updates – Mr. Beck explained that the library and City IT has received approval to purchase up to 120 new computers. He said the oldest and slowest existing computers would be replaced first. Also, the bill pay machines are not yet available for public use but he hopes this will occur soon and will keep the Board updated. Mr. Beck said they are hopeful to have the bill pay machines functional by November 2016. This will free-up the staff to allow them to work in other areas, off-desk duties, increase programming and to further assist patrons with questions and resources.

Mr. Beck said the meeting rooms at the Foothills Library have received new carpeting. Mr. Beck said the new budget year will arrive soon and he and staff continue to forecast what improvements the libraries will need.

Chairperson Koory asked for any questions. An attendee in the audience asked if the library would be extending its hours. Mr. Beck said this is being reviewed. The guest also had a question regarding last year's budget and the potential sale of Foothills Branch Library.

**Library Advisory Board Comments and Suggestions** – Chairperson Koory asked for comments or suggestions from the Board members.

Board Member Hadden asked if the staff would be participating in the upcoming Stand Up For Veterans event. Mr. Beck said he would verify staff's participation.

Board Member Ndavu noted he received an email regarding the upcoming Boards and Commission training. He wanted to make the Board members aware in the event they may be interested.

Board Member Johnson said he has RSVP'd.

Board Member Aborne said it was nice that Interim Community Services Director Adamczyk attended a previous Library Board meeting. She suggested that Ms. Adamczyk return to provide more information about her background and experience.

Board Member Aborne said she is glad that Board Member Hadden has joined the Board and can participate; however, she said MYAC is receiving press or attention and the Library Board has not. The Library Board needs to promote itself in order to reach out to the public and possibly find another interested teen member.

Board Member Aborne suggested a County Recorder kiosk be available at one of the city libraries in order to bring new people into the city's library.

Board Member Johnson asked if the Board could have their picture published in The Glendale Star in order to get exposure.

Chairperson Koory said on Channel 11, Glendale Today, Vice Mayor Hugh interviewed Mr. Al McCoy, a Glendale resident and Phoenix Suns announcer. He has written a book called The Real McCoy. He has donated the profits to his hometown in Iowa, where they were able to renovate the library due to his donation. She wanted to ensure copies of the book are available in each of the city libraries.

**Adjournment** – With no further business, Chairperson Koory called for a motion to adjourn.

**Board Member Hadden made a motion to adjourn. Board Member Johnson seconded the motion, which was approved unanimously.**

The meeting adjourned at 6:56pm.

The next meeting will be held in the Large Meeting Room at the Main Library on Wednesday, October 12, 2016 at 6:00pm.